

2020 MOUNTAIN MAGIC LEADER WEEKEND - MEETING MINUTES  
March 26, 2019 Committee Meeting

2020 Planning Committee

Amber Ackerman	Jeanenne Adams	Lianne Griffin	Rose Lowe
Carol Townley	Jessica Preble	Marie Lott	Sheila Mills
Cheryl Marko	Jessie Napier	Marie Ross	Tiffany Edwards
Christina Donellan	Kellie Haley	Marie Wright	
Frances Parks	Kippy Penney	Melonie Luxbacher	
Jan Verderose	Karen McFadden	Rebecca Wright	

Guests/Sub-Committee Members

Clare-Marie Hannon	Rhiyana Pineau	Brenda Carswell
Kim Elmore	Robin Antzoulatos	Donna Andrews
Kathy Stephan	Anthony Ross	Jennifer Chancey

Timeline Review

- MAR - Planning team kickoff! Wrap up finances from previous year. Discuss changes needed for next event (changes to classes, timeline, committee organization, etc.). Plan preliminary timeline. Establish preliminary planning committees and start filling slots.
- APR - Review finances from previous year and begin current year budget planning. Finalize timeline. Establish committee chairs and begin to recruit volunteers for committees. Submit "Beyond the Troop Event" form to council office. Complete "Beyond the Troop Event Application" and "SU Event Emergency Plan" and submit for approval (must be done before event can be advertised by council). Provide save the date (Jan. 25-27, 2019) info to council POC (Tiffany Edwards) for inclusion in area newsletters. 4/1 – submit Troop Camping form to council to reserve units. Create Google Docs form for instructor input of class details and pictures (this will create xls spreadsheet for direct import into database and website) by April 20th. Review class evaluations. Confirm menu options with camp director; Finalize meal costs w/ Misty Mountain staff. (Menu will be finalized at May Planning committee meeting.) Committee chairs begin to update "operations manual" for their committee's work activities (activities prior to and during the weekend). Invite committee trainers from previous year to participate again this year; begin to secure classes and trainers; define class descriptions, supplies, and class cost needed from trainers.

Previous Action Items

- **Sheila** – investigate cost of mic/karaoke machine for announcements. **Cancel – camp is purchasing new sound system**

New Action Items

- **Kippy and Marie W** - make calls to other locations to determine if we might move Mountain Magic to another location for 2020 or beyond.
- **Tiffany** - check alternate dates for committee retreat.
  - **Here are some options that do not interfere with VLC:**
  - **Sept 6 – 8 = Is a camporee but with their numbers we can put you in Echo Hill (please note that there is a camporee with 100 people coming so camp will be super busy) An option with the camporee is we could ( for 20 a person) provide all your meals. They would be what the camporee was eating. Just an option you could also bring your own stuff.**
  - **The next 3 weekends after your scheduled retreat is Mtn Jubilee and we have no space.**

- Other troop camping weekends in the fall are as follows: Aug 9 -11, Aug 16 – 18, Aug 23 – 25 and Oct 11 – 13

### Discussion Items

Congratulations to Rose – she’s a new grandma! Douglas **Henry** Walker was born on March 24<sup>th</sup>. Henry was 6 lb, 12 oz and 19.5 inches at birth. He has blue eyes and blond hair. And Rose’s birthday! Congratulations!!! Her daughter Elizabeth is registered on Amazon (Elizabeth & Doug Walker in MI). She has enough towels, wash clothes, and burp clothes. She said she is set with clothes through 6 months, but could use clothes 6 months and older, if anyone is inclined to send a gift.

Lianne submitted the camporee application; council reviewed the fees and for January 2020 the fee for Mountain Magic will be \$75 per person. This is based on occupancy, food and program as follows: Occupancy: \$31 per person, Food: 5 meals x \$8 = \$40, Program: \$4 (does not include horseback riding that would be an extra fee). Tiffany reported that Troop Camping pricing is going up to \$340-\$400/unit. She also reported that it is likely that we can’t be at Misty Mountain in 2022 (construction will start Oct. 2021) – in early stages of feasibility studies. Kippy and Marie W will make a few calls to other locations to determine if we need to move Mountain Magic to another location.

There is currently a lifetime membership one-time deal in April for \$200. Inquire at the council for more information.

### Committee Reports

#### **Admin (Lianne)**

Pricing for Misty Mountain units is going up significantly – see discussion items above. Lianne will be working with everyone over the next 3-6 weeks to fill committee roles. We found out that the committee retreat is currently scheduled for Sept 13-15 (same as VLC this year) – need to move to alternate date. Tiffany to check alternate dates.

We reviewed timeline and updated draft for 2020, attached.



2020 Planning  
Timeline.docx

We reviewed committee organization and roles/responsibilities; committees are starting to be formed.



2020 Committee  
Descriptions.docx

#### **Financials (Jeanenne)**

No update.

#### **First Aid (Karen/Jeremy)**

No update.

#### **Unit Hostesses (Christina)**

No update.

#### **Opening/Closing (Kellie)**

Kellie will be doing the announcements for 2020; Tiffany reported that a new sound system has been installed in upper and lower level DH – no need for committee to purchase.

**Camp/Unit Set-up & DH Takedown** (Rebecca)

No update.

**Participant and Unit Check-Out** (Kippy)

Kippy and Christina will be working with entertainment for unit hostess responsibilities for Friday night. Check-out is willing to collect the unit first aid kits and will return to the First Aid folks at the March meeting.

**Decorations** (Frances/Carol)

No update.

**Entertainment** (Marie)

No update.

**Historian** (Rose)

No update.

**Meals/Snacks** (Melonie)

Melonie is working on the menu now and hopes to have it finalized (and costs confirmed) by May. Coffee, tea, and hot chocolate is included in camporee fee so we can eliminate our extra \$1 fee per person.

**Participant Check-In, Guest Services** (Cheryl)

No update.

**Publicity & Philanthropy** (Jessie)

No update.

**Registration** (Marie W)

No update.

**Website/Technology** (Marie L)

The new template for the website is up – [www.3leaves.org/mm2020](http://www.3leaves.org/mm2020).

**Workshops/Trainers** (Sheila)

Classes will be filled in the order Google docs is entered. If you don't get class entered into google docs, you don't teach.

**Council POC** (Tiffany)

Tiffany reported that Troop Camping pricing is going up to \$340-\$400/unit. She also reported that it is likely that we can't be at Misty Mountain in 2022 (construction will start Oct. 2021) – in early stages of feasibility studies.

Our next meeting will be **via conference call (details to be forthcoming)**.